



Executive Committee Meeting 04/06/15

Location: Offices of AKRF, Inc.—7<sup>th</sup> Floor, 440 Park Avenue South, New York, NY

## I. Procedural Duties

Call to order at 6:05 PM [S. Sallie, F. Akins, R. Harris, D. Gilmore and G. D'Agrosa on the phone]

## II. REPORTS

### A. President

- J. Rausse reported on the executive committee retreat planning, which is intended to be for about 4-5 hours, to hash out specific issues including communications and events planning.
  - i. Tentative date: Friday June 5 from 6 pm to 10 pm.
- J. Rausse also noted that the National Conference in Seattle is coming up and the chapter will have good representation.

### B. Chapter Administrator

- A. Witkowski reported on efforts to find a venue for the Chapter conference in the fall. Options include the CUNY Graduate Center and Columbia University.
- A. Witkowski has been contacting potential sponsors for the Northeast Regional Conference.
- The Chapter happy hour at the National Conference in Seattle will be held at the Pike Brewing Company on Saturday, April 18.

### C. Secretary

- Meeting minutes: motion to approve the March minutes, with amendment supplied by S. Sallie; moved by J. Dupre, second by M. Levine, approved by all, except K. Saxena abstained.

### D. VP Programs

- K. Saxena reported that planning for the Chapter's fall conference is underway. He sent out an email outlining plans, and conference planning calls have been occurring on a weekly basis.
  - i. K. Saxena noted that the biggest challenge is capacity, as the last conference was sold out. CUNY Graduate Center's capacity is 240 for a sit down lunch and Columbia can sit something close to 500.
  - ii. Leaning towards Columbia University on Friday, October 30.
  - iii. J. Rausse noted that we may think about CUNY Graduate Center for the following year's conference.
  - iv. K. Saxena to follow up with how to engage with chapter members and other organizations; and how to solicit session proposals.
  - v. Tentatively planning to keep sponsorship levels and registration fees at the same level. There was discussion about expanding sponsorship opportunities, and establishing a sponsorship goal.
  - vi. K. Saxena is looking for ideas and participation, including weekly conference call on Fridays at noon.

### E. VP Committees

- M. Sokol was absent but had sent a committees report by email.

- J. Rausse noted that Nicholas Ronderos stepped down as the Diversity Committee chair. Two new co-chairs have been identified: Tiffany-Ann Taylor and Giovania Tiarachristie.
- Giovania Tiarachristie intends to update a 1999 Chapter cultural and ethnic diversity update as part of her thesis.
- The aviation committee will become a sub-committee of the transportation committee.
- J. Rausse also noted that the urban design committee is looking to increase their focus on policy.

#### **F. VP Professional Development**

- F. Akins reported that CM session requests are coming in. 17.5 credits have been approved so far this year and the pace has been picking up.
- The AICP exam is coming up in May; about 20 member candidates have gone through the registration process.
- June 2: AICP November exam window opens.
- F. Akins noted that Metropolitan Waterfront Alliance Conference is coming up on May 7; they have been approved for 5 CM credits and are offering a 10 percent discount to APA members.

#### **G. VP Intergovernmental Affairs**

- M. Levine noted the agenda for the delegates assembly came out today. They have adjusted the format to allow for breakout sessions.
  - i. Expecting to get a final version of the policy guide next week.
- Heartland Square: draft statement has been completed. The steering committee is still seeking a consensus on the position statement.
- Move NY: M. Levine will be scheduling time to discuss this proposal.

#### **H. Treasurer**

- R. Harris noted that his main task going forward will be preliminary budgeting and costing for the conference; and drafting the website RFP.
- R. Harris noted we may want to move away from PayPal to another payment system.

#### **I. School Relations**

- J. Dupre reported on the recent networking event with SRC and YPG.
- Studio presentations are coming up in May.
- A sustainability summit is planned for the fall, covering urban food systems, responsible business practices, and resiliency.

#### **J. Young Planners Group**

- A. Lieber reported on the two recent events that went well and have been discussed in the SRC report.
- Efforts continue on developing this year's Youth in Planning program.
- A. Lieber is organizing a volunteer day called the Riverkeeper Sweep on Saturday May 9.

#### **K. Long Island Section**

- S. Sallie reported that a few CM credit sessions are coming up, including the Touro land use law center event next Thursday (reduced rate for APA members) and the Sustainable Long Island conference next Friday.
- The Touro Land Use Law monthly CLE seminar has applied for CM law credits.
- The May 15 Arthur Koontz Breakfast is coming up and registration is live. S. Sallie will discuss water quality management with officials from Cape Cod. Will take opportunity to promote chapter-only membership.

- Downtown walking tours are planned for the coming months.
- A mobile workshop is being planned for October, in conjunction with the Chapter Conference.
- Heartland Town Square position statement: draft has been circulated to the steering committee. The topic is responsibility for mitigation. The committee is still seeking consensus, and needs to dissociate the recommendations from a particular development or developer.

**L. New York City Section**

- P. Lozito reported that A. Lieber put together a flyer and survey for the event at the Seattle Conference. He also reported that he signed a contract for the event, and is waiting for a contribution from the NJ Chapter. Invite to be circulated tonight or tomorrow.
- P. Lozito reported that there was a good turnout for the Bronx Brewery tour. Transportation trivia event will be held tomorrow. The “rim walk” also has a lot of registrants.
  - i. F. Akins noted that it would be a good idea to get these events on the Chapter calendar.

**M. Hudson Valley East Section**

- G. D’Agrosa reported that March 13 event with John Nolan went very well.
- G. D’Agrosa will be working on upcoming events for the Section.

**N. Hudson Valley West Section**

- D. Gilmore reported on an urban street forum in Nyack, in conjunction with Rockland County planning federation. CM credits were offered.
- D. Gilmore has been working on the action plan for the public health grant, with help from J. Rausse. A group meeting is coming up at the end of the month, along with ongoing APA meetings. There was a discussion about the need to publicize the program, which is expected to have a major impact. A. Witkowski noted that we could make the project part of the Chapter conference in the fall.

III. ADJOURNMENT [8:24 pm, motion: G. Holisko second by J. Dupre, approved by all]