



American Planning Association
New York Metro Chapter

Making Great Communities Happen

Executive Committee Meeting 05/05/14

Location: Offices of AKRF, Inc.—7th Floor, 440 Park Avenue South, New York, NY

I. Procedural Duties

Call to order at 6:05 PM

II. REPORTS

A. President

- J. Rausse reported on the APA National Conference in Atlanta.
 - i. Chapter Presidents Council: proposal to increase fee per member, starting in Q3 of 2015
 - ii. Potential proposal to eliminate Chapter-only membership was discussed
 - iii. Chapter fees: have not been increased since 2001 and APA National is seeking to receive a 25% portion of chapter fees, so there is a national-level discussion regarding raising fees.
 - iv. AICP: possibility of a life membership for those over age 65 who have met certain thresholds was discussed.
 - v. AICP Core Competencies: under development.
 - vi. New APA president elected: Carol Rhea.
- Executive Committee elections: a nominee is needed for PDO; let J. Rausse or A. Witkowski know if there are any nominees. Position statements are needed for all nominees by May 22nd.
- Fred Yeager is on board to provide public relations services in May or June, including the Welcome Back Mitch event (TBD), and Design as a Catalyst for Social Change event (June 12), and to develop a framework for the biennial. He could get involved with promoting Chapter-only membership and putting together an annual report.
- YPG Grants: we won a \$6,000 grant from the Chapter Presidents Council for the Youth in Planning program. There was also an opportunity for a

grant with Statefarm for this summer's program; the way the application was completed was problematic and could have potential liability issues. In the future, all grants/funding/sponsorship opportunities should be coordinated through A. Witkowski. In addition, K. Ouellete is point of contact for all matters concerning YPG.

B. Secretary

- Motion to adopt the prior month's meeting minutes by T. Lund, second by S. Yackel, approved by all.

C. VP Programs

- K. Saxena was absent.

D. VP Committees

- S. Yackel hosted a co-chair forum that had a great turnout with a representative from every committee except one.
- S. Yackel to draft and circulate committee guidelines.
- There was a discussion about providing a budget for committee events.

E. VP Professional Development

- T. Lund reported on a panel for the October NY Metro Conference being put together by Frank Fish to discuss the Koontz case.
- Columbia University would like to raise their profile by issuing CM credits for their graduate-level courses. This is unlikely, but I will look into it further.
- National Conference PDO Session: the issue of core competencies was under discussion. Planning Prep 3.0, was also under discussion as an online, interactive course for AICP preparation with video clips as well as practice tests with ACTUAL retired questions from previous exams. It will come out in the next few months. The price point will be roughly the same as Planetizen's course. The Chapter PDO will be the point-of-sale for Planning Prep 3.0, however National is reticent about letting us see the product.

F. VP Intergovernmental Affairs

- M. Levine reported that the Nature Conservancy has asked for our support for the Community Risk Reduction and Resiliency Act. There was no

objection in principal; M. Levine to circulate a draft position statement and ask for a motion at that time.

- Landmarks Preservation Commission (LPC) Chair: the position is still vacant. M. Levine to draft a chapter statement advocating a balance between the need for preservation and real estate development (including affordable housing development).
- NYC Affordable Housing Plan: M. Levine to develop a statement on the recent plan released by the de Blasio administration for executive committee review.

G. Treasurer

- R. Harris was absent.

H. School Relations

- P. Lozito is planning for the school studio presentations event on Friday at Columbia University.
- P. Lozito is soliciting people to run for the position of SRC chair.
- P. Lozito has also been researching Chapter-only membership implementation.

I. Young Planners Group

- K. Ouellete reported on the Youth in Planning program. Two people out of six applicants were interviewed for a YIP internship, and one has tentatively been selected and will be offered the position. Hopefully the person will be able to start this week, in anticipation of the summer YIP program.
- K. Ouellete is in discussion with a potential new YPG leader.
- A successful distillery tour event was held last weekend in Brooklyn.

J. Long Island Section

- Koontz breakfast is scheduled on 5/16, E. Dokonal has sent an announcement in the newsletter and on the Chapter website
- Preparing for East End Conference scheduled for 6/25
- Preparing for September walking tour in Port Jefferson and Riverhead, downtown possibly in October

K. New York City Section

- M. Sokol reported that the mentorship mid-year kick-off is tomorrow evening.
- April 18 is the annual scavenger hunt event.

- ASLA/AIA/Design NYC Conference on June 12 is being planned.
- An event for committee members is under consideration, possibly in coordination with the mentorship program.
- Welcome Back Mitch event is being planned.

L. Hudson Valley East Section

- L. Herbert was absent.

M. Hudson Valley West Section

- D. Gilmour reported that a CM session is being planned for the Hudson Valley West Section regarding sustainability metrics.
- Form-based codes: an event may be planned for this topic, maybe in the Hudson Valley or Long Island.
- Rockland County event is also possible with the local planning federation.

N. Chapter Administrator (also see Administrator's Report)

- A. Witkowski is preparing a memo on revisions to the State Farm application.
- A. Witkoswki found a grant opportunity for American Honda that we may wish to pursue and she will send around the guidelines (due August 1st).
- A. Witkowski will circulate her Administrator's Report after the meeting.

III. ADJOURNMENT [8:25 pm, motion: T. Lund ; seconded: P. Lozito]