

**APA Long Island Section Steering Committee Meeting
Friday, September 19, 2008, 12:00 PM
Cameron Engineering & Associates, LLP
Woodbury, New York**

Section Director's Report

Summary: Monday, September 8, 2008 was the first Executive Committee meeting with Donald Burns, Ethel Sheffer's replacement. Mr. Berg was in attendance by conference call.

The LI Section website has been updated. The Section's Newsletter will be posted monthly.

The Metro Chapter indicated that they would be charged a flat rate of \$495 annually for the submission of programs to APA for AICP CM credit review.

Treasurers Report

Summary: Mr. Wolf resigned as Treasurer. New Treasurer, Kathy Eiseman, was elected.

Mr. Berg noted that the accounting of the Section's funds needs to be standardized and preparation of a budget might be considered by the Committee. Mr. Berg will provide Ms. Eiseman with more information on this item. Some of the budget expenses might include the IContact annual account maintenance fee, Planning Federation conference expenses, East End conference expenses, and regular Committee meeting expenses.

The Section may charge minimal fees to participants of the AICP CM Programs to cover the cost of the purchase of new CDs for future programs.

The current checking account balance is \$4,467.62. The account includes \$1,626 of Suffolk County Planning Federation funds held by the Section.

Secretary's Report

Summary: The Section adopted the August 2008 Meeting Minutes.

Education Programs

- **AICP CM Programs**

Summary:

- September 16, 2008 East End program was cancelled due to lack of registrants.
- October 15, 2008 is the next program (Monster Homes and Teardowns and Planning Law Review). Interested participants will be requested to RSVP one week in advance. Attendance will determine if November session should be held.

Kunz Scholarship

Summary: A scholarship will be awarded to up to three entry-level planners (as defined by APA) to attend the National Planning Conference in 2009. The scholarship will pay for registration and APA membership for one year. In the spirit of Arthur Kunz, who Mr. Jones described as an eager participant in the mobile workshops, the scholarship will also include funds to pay for attendance at a mobile workshop at the 2009 National APA Conference. The availability of the scholarships will be announced at the Fall SC Planning Federation Conference. Mr. Berg will prepare a message for Mr. Isles to announce the scholarship at the Conference.

Fall Planning Conference

Summary: The Committee will wait until after November 1st to submit the SC Planning Federation Conference program to APA for review for AICP CM credits to avoid the imposition of fees on the Metro Chapter for the submission.

*Add the SC Planning Federation website conference registration link to the Newsletter.

APA National Awards

Summary: Mr. Berg will discuss with the Metro Chapter consideration of an award to a planner on Long Island for the annual Metro Awards function.

C. Swick Memorial Bench

Summary: The bench has been installed in Blydenburgh Park. The dedication ceremony is scheduled for Tuesday, September 30, 2008 at 12:00 noon. Mr. Freleng to send brief invite that will be emailed to our membership list.

Calendar of Events

- See agenda and website for list of events.
- Add to the events calendar on the website the dates of the 13th Annual Pine Barrens Research Forum (Oct. 2nd and 3rd at Brookhaven National Lab).

Next Meeting

The next meeting is scheduled for Friday, October 10, 2008 at 12:00PM at the Offices of Cameron Engineering in Woodbury.

Meeting Attendees

1. David Berg, Cameron Engineering
2. John Corral, Suffolk County Planning Department
3. Kathy Eiseman, Nelson Pope & Voorhis
4. Andrew Freleng, Suffolk County Planning Department
5. Julie Hargrave, Central Pine Barrens Joint Planning and Policy Commission
6. Stephen Jones, Suffolk County Water Authority
7. Lowell Wolf, Nassau County Planning Department