

APA Long Island Section Steering Committee Meeting
Thursday, June 13, 2008, 12:30 PM
Cameron Engineering & Associates, LLP
Woodbury, New York

Section Director's Report

Summary: Mr. Berg indicated that he was not able to attend the last Metro Chapter Meeting but will work to contact Metro Section regarding CM accreditation and funding for the Long Island Section. Mr. Berg also discussed how Long Island firms are advertising in Metro Chapter publications and may be interested in advertising with the Long Island Section.

Treasurers Report

Summary: Mr. Wolf, Section Treasurer, provided the amount of the Committee's current account balance, which is \$4,075.34. The Kunz account balance is 41,066.78 of which 2,377.80 is the dispersing balance.

Secretary's Report

Summary: Ms. Hargrave was not present at the meeting and it was decided that for the meeting Mr. Corral would take the notes and produce the minutes. Mr. Berg discussed looking into joining an email service to better accommodate emailing the approximately 800 members on the Long Island Section email list. Mr. Freleng also discussed the issue that the Section's regular mailing list may have additional members that the email list is missing. To rectify this problem the committee decided that a last regular mailing will be done for the October Training Conference which will include a statement that email addresses must be provided to the Long Island Section to receive future mailings.

Education Programs

- **June 11 East End Conference Review**

Summary: Mr. Berg reported that 72 members registered and 65 members attended the East End Conference. This number included good participation from Town's and Village's planning and zoning staff. It was noted there was not representation from the Town of Southold. The committee discussed the view that the conference was a success with good presentations and SUNY Southampton College serving as a good venue. Mr. Berg also stated that the formal reviews were quite positive toward the conference. Mr. Wolf stated that for the conference the Long Island Section was charged a 140 dollar general administrative fee and an 800 dollar dinner charge. The APA Long Island Section received 25 dollar early registration fee and 30 dollar day of registration fee for each member who registered for the conference. Due to the success of the conference the committee discussed a possible end of year conference with one presentation at a time reducing the number of presenters needed.

- **AICP CM Programs**

Summary: Mr. Berg Discussed the Audio Web Program on June 25, 2008 at 4:30 at Cameron Engineering. The two Audio Web programs include Planning Law Review from 4:00 to 5:30 for 1.5 CM credits followed by Inclusionary Housing from 5:45 to 6:45 for 1.5 CM credits. It was discussed that after this program the APA Long Island Section will own 5 of these CM credit earning CDs. These CDs can be sent out to Valarie Scopaz for an East End CD program. The program will run in the same manner as at Cameron Engineering where attendees earn CM credits by attending a common viewing session, pay ten dollars per session, and sign an attendance sheet for proof of completion. Mr. Berg also said he will also

look into how these CM credits will be submitted and whether it needs to be through the Metro Section.

Kunz Scholarship

Summary: The committee discussed that a letter will go out to Long Island Community Foundation this month requesting three scholarships to help send young planners to next year's APA Annual conference in Minneapolis.

October Training Conference

Summary: At the committee meeting Mr. Isles discussed the preparation goals for the Suffolk County Planning Federation Conference. The intention is in the near term to confirm a venue with Brookhaven National Laboratory being a possible location. The goal then is to have the "Save the Date" mail out by July 4th and the Program mailed out by Labor Day. Mr. Isles also discussed that he has discussed the Conference with Mr. Calone the chair of the Suffolk County Planning Commission who stated that the Commission would like to have a role and presence at the Conference. A possible format discussed was for a General Assembly type discussion that would then break down into a more specific conference setting.

Advertising and Sponsorship Policy

Summary: Mr. Berg stated that Metro has a new policy regarding advertising and sponsorship but he is going to follow up to determine whether it is a draft or adopted policy. Mr. Berg also wants to contact Metro to clarify whether Long Island Section Events are also Metro Events and have Metro recognize Long Island Sections activities.

Kunz Library and summer planning intern

Summary: It was discussed that there is not currently funding available through the Suffolk County for a planning intern. Also discussed was a large donation, composed primarily of transportation planning texts, received from Carl Berkowitz to the Kunz Library. It was brought up in the section meeting that the Ambrose Foundation may be a source of funding for the Kunz library.

Planning Movie Night

Summary: The committee discussed the idea of a social event one evening after work hours. An idea discussed for the event is to show a short movie related to planning (e.g. Walmart, the High Cost of Low Price, The 11th Hour, Sunshine State) possibly at a restaurant/bar that has a space to accommodate movie viewing.

Next Meeting

The next meeting is scheduled for July 11, 2008 at 12:30PM at the Offices of Cameron Engineering in Woodbury.

Meeting Attendees:

1. David Berg, Cameron Engineering
2. John Corral, Suffolk County Planning Department
3. Andrew Freleng, Suffolk County Planning Department
4. Tom Isles, Suffolk County Planning Department
5. Stephen Jones, Suffolk County Water Authority
6. Lowell Wolf, Nassau County Planning Department