

APA Long Island Section Steering Committee
Tuesday, May 20, 2008, 12:30 PM
Cameron Engineering & Associates, LLP
Woodbury, New York

MEETING MINUTES

Section Director's Report

Summary: Mr. Berg reviewed the action items of the Metro Chapter Meeting. Mr. Berg indicated that the LI Section may want to become a continuing education credit provider for AIA through efforts of the Metro Chapter. The Metro Chapter will be charged approximately \$700 for an annual fee to be provided of AIA credits. He will also follow-up with ACEC to field interest from consulting engineers and lawyers who need to maintain credits for certifications.

Treasurers Report

Summary: Mr. Wolf, Section Treasurer, provided the amount of the Committee's current account balance, which is \$4,048.94. Mr. Freleng, Past Section Director and Mr. Berg, indicated they will follow-up for Mr. Wolf to obtain a password and access to the Committee's accounts. Waiting for signature forms to get Mr. Wolf to be officially recognized as signatory.

Secretary's Report

Summary:

- Meeting minutes of April 25, 2008 meeting were adopted as amended.
- Meeting minutes will be distributed to those persons who attend the meeting. Other members of the Section may obtain copies at any time.
- Ms. Hargrave will review the current website and present ideas for revision. Officers need to be updated, as well as event postings, meeting dates, and other content.
- Section should send Vision LI event notices, as they maintain an 8,000 person email list.
- Member email list will be updated.

NEW BUSINESS

APA LI Section East End Conf. – June 11, 2008; SUNY Southampton College

- Mr. Berg will send out reminder notice with more complete descriptions of presentations. He will also contact Valerie Scopaz to make contacts with East End officials and planners to gather more interest in the conference. An RSVP date of one week before the conference will be requested. The reminder will also note the Steering Committee's regular meeting time (2nd Friday of every month).
- Mr. Berg has checks from registrants of the Conference that he will give to Mr. Wolf.

Audio-Web Conference and CD presentations

- Next Audio-Web presentation on June 25, 2008 at 4:00 PM at Cameron Engineering: Planning Law Review (Audio-Web) and CD - Inclusionary Zoning
- Mr. Berg will reach out to Valerie Scopaz to reserve the Cornell facility in Riverhead for a CD course in July/August 2008. Mr. Berg will send the CDs for this event to Valerie.
- Mr. Berg will be reimbursed for the three CDs he purchased. At the end of this meeting, Mr. Feleng authorized and signed the checks to reimburse Mr. Berg.
- Mr. Berg has the CD titled "Monster Homes and Teardowns." He will make it available for future viewing and learning opportunities.

Suffolk County Planning Federation Oct. Conference

Summary: Mr. Berg and Mr. Jones met with the Chair of the Suffolk County Planning Commission, David Colone, and Tom Isles, Director, to discuss the conference. They discussed at least three potential topics for the conference: affordable housing, energy, and public safety. The Committee will circulate ideas for possible courses and presenters on these topics. Mr. Berg and Mr. Jones will schedule a follow-up meeting with the County to discuss the Conference planning in more detail.

A 'save the date' postcard for this conference should be sent out requesting email addresses and a notice added to the website.

Arthur Kunz scholarship announcement – June program

Summary: The Committee discussed this item and concluded that three scholarships would be awarded: one to one employee in a non-profit agency, one to someone in a private firm, and one to someone in a municipal agency. APA Long Island will pay \$1500 and the Arthur Kunz Fund (at the LI Community Fund) will pay for APA dues and Registration (\$1500) toward sending three individuals to the 2009 APA conference in Minneapolis. The cost for expenses by recipients would be approximately \$700.

Carol Swick Memorial; plaque /bench- update

Summary: Mr. Freleng visited the park to identify an appropriate site. He will meet with Bill Sickles to pinpoint the location and install the bench. After the bench is installed, the Steering Committee will have a ribbon cutting ceremony.

Next Meeting

The next meeting is scheduled for the second Friday of the month (Friday, June 13, 2008) at 12:30PM at the Offices of Cameron Engineering in Woodbury.

Meeting Attendees:

1. David Berg, Cameron Engineering
2. Andrew Bennett, Cameron Engineering
3. Andrew Freleng, Suffolk County Planning
4. Julie Hargrave, Central Pine Barrens Joint Planning and Policy Commission
5. Stephen Jones, Suffolk County Water Authority
6. Lowell Wolf, Nassau County Planning Department
7. Wayne Tomac, Sustainable Long Island