



American Planning Association
New York Metro Chapter

Making Great Communities Happen

Online Consultant Directory Listing Guide 2009

If you are renewing your online consultant directory listing, please review the existing listing on our website (<http://www.nyplanning.org/directory.html>). If you need to update your listing, please send a new file of your revised listing per the guidelines below.

If yours is a new directory listing, please follow the guidelines below.

NOTE: ALL TEXT SHOULD BE IN WORD, ARIAL 10 POINT FONT, UNLESS OTHERWISE INDICATED BELOW

Firm Name (use Arial 12 point font in boldface)

Firm Address

Firm City, State Zipcode

Firm Telephone Number

Firm Fax Number

General Firm email (if applicable)

Firm website

Individual Contact Name(s)

Title(s)

Direct Phone Number(s) (if applicable)

Email(s)

Firm description or overview (approximately 200 to 300 words)

NOTES:

PLEASE REFER TO EXISTING ONLINE CONSULTANT LISTINGS FOR ADDITIONAL GUIDANCE ON FORMAT AND CONTENT.

In addition, please remember to complete and submit the Consultant Advertising and Listing Order Form.

Please send your check, copy and order form via email or disk to the address below.

Please make your check payable to:

American Planning Association

New York Metro Chapter

11 Park Place, Suite 914

New York, NY 10007

office@nyplanning.org